



Job Title: Caretaker
Hours: Variable (22.5 – 37 hours per week)
WPY: 52.14
Salary: Grade 4, SCP 5 (£13.26 per hour)
Contract Type: Permanent
Workplace: Church Stretton School
Start Date: As soon as possible

TrustEd Schools is a Shropshire multi-academy trust looking after a family of local schools, consisting of 5 secondaries and 4 primaries. We are a professional and friendly trust committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

Church Stretton School is a very successful, oversubscribed, vibrant and happy 11-16 secondary school, where relationships are strong, serving the market town of Church Stretton and the immediate area. Being a smaller rural school, we get to know our students and their families well.

The role

An exciting opportunity has arisen at Church Stretton School for a Caretaker (variable hours) to join our site team.

The successful candidate will work under the instruction and guidance of appropriate senior staff to provide general maintenance and caretaking support across the school site. This is an important role in helping to ensure that the school premises are safe, secure, clean, well-maintained and welcoming for students, staff and visitors.

Main Duties

- Lock / unlock school buildings and areas.
- To carry out various maintenance duties to ensure that the general upkeep and maintenance of the premises is satisfactory, as per specific schedule for your school.
- Ensure that satisfactory levels of caretaking, cleanliness and hygiene are achieved and maintained through the whole of the premises.
- Undertake minor / simple repairs e.g. minor plumbing, changing light bulbs, unblocking drains.
- To carry out minor improvement work e.g. erecting shelves, notice boards, bookshelves etc. as agreed with the Headteacher.

Further duties and responsibilities can be found on the Job Description

Application process

Full details of the role and application process are available on the school website [Church Stretton School](https://www.churchstretton-school.co.uk). If you feel you have the qualities to complement our existing team, then we would love to hear from you.

To apply for the position of Caretaker, please complete the TrustEd Schools application form and email it to admin@csschool.co.uk. Your covering letter (maximum two sides of A4) should explain how your skills and experience make you a strong fit for this Caretaker role. Please address your letter to Dr Andy Wood, Headteacher. A copy of the application form can be found on our website. **Please note CVs will not be accepted.**

If you would like to visit the school before applying, please contact Miss Sarah Compton, PA to the Headteacher by telephone 01694 722209 or by email admin@cssschool.co.uk.

The closing date for all applications is **Wednesday 16th September 2026 at 9am.**

Interviews will be held as soon as possible after the closing date. Shortlisted candidates will receive details of the interview process by email. If you have not heard from us within a week of the closing date, please assume your application has been unsuccessful.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance, and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

We are an equal opportunities employer and are committed to diversity and gender equality in our hiring practices.

Shortlisted candidates will be required to complete a self-declaration of their criminal record or any information that would make them unsuitable to work with children, so that they have the opportunity to share relevant information and discuss it at interview stage.

An online search will be undertaken as part of due diligence checks during the shortlisting process.